

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number: _____

Meeting Type: Regular

Meeting Date: May 26, 2016

Action Requested By: Finance

Agenda Type: Resolution

Subject Matter:

Approval of Agreements

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptances.

Note: If amendment, Please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function.

Associated Cost: _____

Budgeted Item: _____

MAYOR RECOMMENDS OR CONCURS: _____

Department Head:

Rachel Biggs

Date:

5/18/16

ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance

Council Meeting Date: 5/26/2016

Department Contact: Cecilia Summers

Phone # 256-427-5060

Contract or Agreement: Agreements with Low Bidders

Document Name: 20160526probids

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

Account Number:

Procurement Agreements

| | |
|-----------------|--------------------|
| <u>Title 41</u> | <u>Competitive</u> |
|-----------------|--------------------|

Grant-Funded Agreements

| | |
|------------------|----------------------------------|
| <u>Select...</u> | Grant Name: <input type="text"/> |
|------------------|----------------------------------|

| Department | Signature | Date |
|---|----------------------|------------------|
| 1) Originating | <i>Rachel Biggs</i> | <i>5/18/16</i> |
| 2) Legal | <i>Mary C. Cates</i> | <i>5-17-2016</i> |
| 3) Finance | <i>Rachel Biggs</i> | <i>5/18/16</i> |
| 4) Originating | | |
| 5) Copy Distribution | | |
| a. Mayor's office (1 copies) | | |
| b. Clerk-Treasurer (Original & 2 copies) | | |
| | | |

RESOLUTION NO. 16-_____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below with the date of May 26, 2016 appearing on the margin of the first page, together with the signature of the City Council President and an executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

| <u>VENDOR</u> | <u>COMMODITY/SERVICE</u> | <u>AGREEMENT</u> |
|---|-------------------------------------|--------------------------|
| Future Technologies Venture, LLC | Radwin Radio Equipment and Parts | One Year W/Extensions |
| Vulcan, Inc. Hall Signs, Inc. Allied Tube & Conduit Corp. | Traffic Signs, Post & Hardware | One Time |

ADOPTED this the 26th day of May, 2016.

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 26th day of May, 2016.

Mayor of the City of Huntsville, Alabama

SUMMARY OF BIDS FOR ACCEPTANCE

May 26, 2016

| LOW BIDDER MEETING SPECIFICATIONS | COMMODITY/SERVICE | TERM OF AGREEMENT | OTHER BIDS RECEIVED |
|--|-----------------------------------|-------------------|---------------------|
| Future Technologies Venture LLC Lawrenceville, GA | Radwin Radio Equipment & Parts | One Year | 1 |
| Vulcan Inc. Foley, AL Hall Sign, Inc. Blomington, IN Allied Tube & Conduit Corp. Harvey, IL | Traffic Signs, Post & Hardware | One Time | 1 |

* Current Contract Holder

BID AWARD RECOMMENDATION

Revised 04/17/2013

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: CITY OF HUNTSVILLE ITS DEPT.BID NUMBER: 42-2016-81-2DATE: 5/4/16COMMODITY/SERVICE: RADWIN RADIO EQPT. & PARTSAGREEMENT BETWEEN CITY OF HUNTSVILLE AND FUTURE TECHNOLOGIES VENTURE, LLC.RECOMMENDATION: WE RECOMMEND FUTURE TECHNOLOGIES VENTURE, LLC., BE AWARDED THE CONTRACT IN
ACCORDANCE WITH THE ATTACHED TERMS AND CONDITIONS AS THEY HAVE THE LOWEST BIDDING PRICES.

| Description | Price | UOM | Comment |
|--------------------------------|-------|-----|--------------|
| RADWIN RADIO EQUIPMENT & PARTS | | | 30% off MSRP |
| | | | |
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| | | | |

INITIAL PURCHASE: \$ 7,000.00FUNDING SOURCE: 1000-17-17100-515070-00000000-TERM OF CONTRACT: ☐ One Time☐ Three Months☐ One Year☒ One Year w/Additional One Year Extensions as Allowable by State Law☐ Other (explain)**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Procurement Services

Council President

May 26, 2016
Date
Department Head

Mayor Tommy Battle

May 26, 2016
Date

BID AWARD RECOMMENDATION

Revised 04/17/2013

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICES
FROM: TRAFFIC ENGINEERING
BID NUMBER: 43-2016-64-2
COMMODITY/SERVICE: TRAFFIC SIGNS, POST, & HARDWAREDATE: 5/16/16AGREEMENT BETWEEN CITY OF HUNTSVILLE AND VULCAN, INC.

RECOMMENDATION: All bids have been reviewed by Traffic Engineering and it is recommended Sections IA, IB, IC, ID, IIC, and IIIA be awarded to the low bidder Vulcan, Inc.

| Description | Price | UOM | Comment |
|------------------------------------|-------|-----|---------|
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| | | | |
| FUNDING SOURCES: | | | |
| 1000-75-75200-515340-00000000- | | | |
| 1000-75-75200-516070-00000000- | | | |
| 3020-75-00000-524000-PR8163XX | | | |
| Various Engineering Capitol Accts. | | | |

INITIAL PURCHASE: AS NEEDEDFUNDING SOURCE: **SEE ABOVETERM OF CONTRACT: ☒ One Time
☐ Three Months
☐ One Year
☐ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain)**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Procurement Services

Council President

May 26, 2016
Date
Department Head

Mayor Tommy Battle

May 26, 2016
Date

BID AWARD RECOMMENDATION

Revised 04/17/2013

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: TRAFFIC ENGINEERINGBID NUMBER: 43-2016-64-2DATE: 5/16/16COMMODITY/SERVICE: TRAFFIC SIGNS, POST, & HARDWAREAGREEMENT BETWEEN CITY OF HUNTSVILLE AND HALL SIGNS, INC.RECOMMENDATION: All bids have been reviewed by Traffic Engineering and it is recommended Section IIA
be awarded to the low bidder Hall Signs, Inc.

| Description | Price | UOM | Comment |
|------------------------------------|-------|-----|---------|
| | | | |
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| | | | |
| FUNDING SOURCES: | | | |
| 1000-75-75200-515340-00000000- | | | |
| 1000-75-75200-516070-00000000- | | | |
| 3020-75-00000-524000-PR8163XX | | | |
| Various Engineering Capitol Accts. | | | |

INITIAL PURCHASE: AS NEEDEDFUNDING SOURCE: **SEE ABOVETERM OF CONTRACT: ☒ One Time
☐ Three Months
☐ One Year
☐ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain)**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Procurement Services

Council President

May 26, 2016
Date
Department Head

Mayor Tommy Battle

May 26, 2016
Date

BID AWARD RECOMMENDATION

Revised 04/17/2013

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: TRAFFIC ENGINEERINGBID NUMBER: 43-2016-64-2DATE: 5/16/16COMMODITY/SERVICE: TRAFFIC SIGNS, POST, & HARDWAREAGREEMENT BETWEEN CITY OF HUNTSVILLE AND ALLIED TUBE & CONDUIT CORP.

RECOMMENDATION: All bids have been reviewed by Traffic Engineering and it is recommended Section IIB
be awarded to the low bidder Allied Tube & Conduit Corporation.

| Description | Price | UOM | Comment |
|------------------------------------|-------|-----|---------|
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| FUNDING SOURCES: | | | |
| 1000-75-75200-515340-00000000- | | | |
| 1000-75-75200-516070-00000000- | | | |
| 3020-75-00000-524000-PR8163XX | | | |
| Various Engineering Capitol Accts. | | | |

INITIAL PURCHASE: AS NEEDEDFUNDING SOURCE: **SEE ABOVE

TERM OF CONTRACT: ☒ One Time
☐ Three Months
☐ One Year
☐ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Procurement Services

Council President

May 26, 2016
Date
Department HeadLouis Daniel Sanders

Mayor Tommy Battle

May 26, 2016
Date